

## POSITION INFORMATION

RESTAURANT SUPERVISOR  
DILLON, CO

APPLY

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Vue Rooftop offers guests a new rooftop bar experience unique to Dillon, CO. Immerse yourself in our breathtaking views in every direction with comfortable, contemporary indoor and outdoor seating. Come and enjoy the camaraderie with friends and celebrate with a toast to an unforgettable experience.

\$20 to \$22 per Hour DOE

Tipped evenings available

### SUMMARY

Assists department manager or general manager with front desk, maintenance, housekeeping or restaurant by supervising and coordinating activities of departmental employees during shift while on duty.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

include the following. Other duties may be assigned.

- Directs, coaches, and trains staff during shifts.
- Makes schedules and adjustment to hours. Assigns breaks and lunches during shift.
- Implements training of company or franchise policies and procedures and

### Position Information

Company: Kinseth  
Hospitality

Position: Restaurant  
Supervisor

Status: Full Time

Shift: Second (Afternoon),  
Third (Night)

Req #: 7400322

Date Posted: May 18, 2022

Location: 122 Lake Dillion  
Drive, Dillon, US, CO, 80435

Job Category: Restaurant  
Staff

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- Addresses problems that may come up while on duty and communicates progress to management.
- Performs duties of department at front desk, in maintenance, housekeeping or restaurant.
- Communicates with other departments to coordinate events and activities at the property.
- May count cash drawers, determine inventory levels, maintain department equipment and supplies and make recommendations or requests and communicate concerns to department manager or general manager.
- Oversees cleanliness and organization of work area.

**KHC POLICIES:** Responsible for following all KHC policies and procedures as set forth in the KHC handbook and property specific guidelines/standards. These policies include dress code, safety and performance standards. Employees must also maintain a professional image and report to work as scheduled.

**SUPERVISORY RESPONSIBILITIES:** Directs activities of employees within the department while on duty. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities may include training employees; assigning, directing and reviewing work; addressing complaints and resolving problems.

**QUALIFICATIONS:** To perform this job successfully, an individual must be able to

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### **EDUCATION and/or**

**EXPERIENCE:** Associate's degree (AA) or equivalent from a two-year college or technical school; or one to two years related experience and/or training; or equivalent combination of education and experience.

**LANGUAGE SKILLS:** Ability to read, analyze and interpret common financial reports, policies & procedures, and instructions. Ability to read and implement safety policies & procedures. Ability to write reports and business correspondence. Ability to effectively present information and respond to complaints or inquiries from groups of managers, customers, employees and general public. Ability to communicate clearly in person, by telephone and in writing.

**MATHEMATICAL SKILLS:** Ability to understand, interpret and manipulate accounting concepts such as general ledger, accounts payable, purchasing, cash handling and budget development / management.

**REASONING ABILITY:** Ability to define problems, collect data, establish facts, draw valid conclusions and develop solutions. Ability to interpret an extensive variety of instructions in mathematical, formula or procedural form and deal with several abstract variables.

**CERTIFICATES, LICENSES,**

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**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. All employees must follow proper safety precautions at all times to avoid injuries. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, talk and hear. The employee frequently is required to use hands to handle, grasp or type and stoop, kneel, crouch, bend or twist. The employee is occasionally required to sit; reach with hands and arms; climb or balance; smell; and to push, pull or lift over 10 pounds. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

**WORK ENVIRONMENT:** The work environment described here are representative of those an employee encounters while performing the essential functions of this job. All employees must follow proper safety rules and precautions at all times to avoid injuries. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to fumes or airborne particles, outside weather conditions and various types of driving conditions depending on business unit, may experience temperature extremes from laundry rooms

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level in the work environment is usually moderate.

**CRISIS MANAGEMENT:** Must be able to handle a crisis in a calm, effective manner. This includes upset guests, fire, tornado, armed robbery and assault, bomb threats and accidents.

I have read the above job description and have had an opportunity to ask questions of my supervisor. I also understand that it is only an outline of the essential functions of the job and is not all-inclusive. Management may assign other duties at any time. Hours are assigned based on business needs and no set hours are guaranteed.